

Library Glossary

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A

Abstract: An outline or summary of a document – for example a book, article, dissertation or thesis. Use it to decide whether or not you would like to read the complete work.

Account: See [Library Account](#)

Archives: Items and records acquired by the University. Includes the University Archives (the official records of the University of Strathclyde from 1796 to the present day) and Deposited Archives (various items and documents acquired by gift or deposit to support the University's teaching and research).

Atom: The archives catalogue, searchable online.

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B

Bibliography: Details of all the materials which provided you with information or helped you to formulate your ideas for your assignment even if they are not directly referred to in your text. See also [Reference list](#)

Binding: See [Photocopying and Binding Services](#)

Boolean operators: Search a database using **AND**, **OR**, **NOT** to combine your search words.

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C

Citation searching: Find articles, authors or books that have cited previously published research.

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D

Database: Collection of information held electronically, such as journals and articles e.g. OmniFile Full-Text Select. Can be searched using SUPrimo.

Dewey Decimal Classification: The system used to classify books on the shelves in Lending, Reference, and Short Loan. See the [Dewey FAQ](#) for more information.

Discussion Rooms: Bookable rooms to use for studying in groups. Can be booked in 1 hour slots for a maximum of 2 hours, and are booked via the [Andersonian Library Group Discussion Room Bookings](#) page.

DOI: Digital object identifier: A unique number for an electronic document, often a journal article. It will never change, unlike a URL.

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E

Ebook: Usually the electronic version of a print book. Sometimes we only have the ebook and no print version.

Search [SUPrimo](#) using the title and / or author. For access click on [Electronic resource](#)

Eduroam: The wifi network provided by the university. Your username when connecting to eduroam is your DS username, followed by @strath.ac.uk, and your password is the same as your DS login.

Ejournal: Journals in electronic format. Can be searched for through [SUPrimo](#) and are held by various suppliers.

Endnote: A desk top bibliographic service for students and researchers that organises personal reference collections and saves time retyping references for course work and publication. Available on University computers.

Endnote basic (web): A web version of Endnote.

Enquiry desk: A staffed desk which assists with all Library and IT enquiries.

eTheses: Theses available in electronic format. See [EThOS](#)

EThOS: UK [Electronic Theses Online Service \(EThOS\)](#) is a project which is making eTheses available electronically.

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G

Group Study: Areas where group work or transactional activities may be undertaken. Group discussion is allowed and mobile phones may be used discreetly. Found on Level 2, Levels 4 and 5 and in the bookable Discussion Room on Level 5. (See also [Quiet Study](#) and [Silent Study](#))

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H

H: drive: Home directory for each user to store their own individual files and folders.

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I

Impact factor: A measurement of the academic importance of a journal. Use the ISI Web of Science [Journal Citation Reports](#) via SUPrimo. [Scopus](#) metrics can also be used.

Institutional Login: Allows you to access electronic resources off campus. See also [Shibboleth login](#).

Inter-Library Loans: If the book or journal is not available in the Andersonian Library then we can obtain it for you from another library.

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J

Journal: A collection of articles dealing with a particular subject e.g. the British journal of management. Can be held electronically (see [Ejournal](#)) or in print format.

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L

Lending Books: Books available for 1 week loan and Standard (6 week) loan. Available on Levels 4 and 5 of the Library. The class number is preceded by **D**.

Library Account: An online record which you can access and use to monitor your Library transactions, renew book loans and place a variety of types of request. Accessible using your University DS login or your library barcode (as seen on your student card) and your name.

Library Catalogue: See [SUPrimo](#).

Library Store: Closed access collections. To access these items, make a Store Request online or at the Enquiry desk.

Location: Where the specific item is shelved in the Library. For example: Standard Loan, Short Loan, Reference, Store.

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M

Moodle: The online learning environment used at Strathclyde, known as [Myplace](#).

mPEGASUS: Mobile app allowing users to use library services from their mobile devices, including searching for books, journals and eresources; accessing reading lists and exam papers; and checking or renewing their books on loan.

Myplace: [Myplace](#) is the University VLE, the Moodle-based learning system at the University of Strathclyde where online material and activities for classes are made available to students.

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N

Not On Loan: The book should be on the Library shelves and available for borrowing.

Not on shelf: The book is not currently available – usually because it is on loan to another borrower.

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O

Open Access: The practice of providing unrestricted access via the Internet to peer-reviewed research, most commonly scholarly journal and conference papers, but also other forms of scholarly work including book chapters, monographs and datasets.

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PEGASUS: Portal Engine Giving Access to Strathclyde University Systems. A portal framework that provides a range of online corporate services for Staff, Students and Applicants.

Photocopying and Binding Services: Photocopying including enlargements and reductions, and binding of dissertations/assignments. Available at the Library Shop on Level 2 of the Library.

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Q

Quiet Study: Areas for studying quietly, with only low level interaction. Found on Level 3 of the library. (See also [Group Study](#) and [Silent Study](#).)

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R

Reference books: These books are for reading in the Library and cannot be borrowed. There is a separate sequence on Levels 4 and 5 and the class number will be preceded by **RD**. On SUPrimo the location will be given as 'Reference'.

Reference list: Details of all the materials you have referred to / cited in your text. See also [Bibliography](#).

Reservations: Requests can be placed on books on loan to another borrower.

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S

SCONUL Access: A scheme allowing certain users (academic staff, postgraduate students, part-time, placement and distance learning students) access to the libraries of other member institutions.

Self-service borrow/return: Self service machines used for issuing or returning items. Located on Level 3, with separate machines in the Short Loan Collection to borrow/return Short Loan items.

SFX: An OpenURL linking resolver that allows users to link directly to the electronic full-text for a reference (the SFX target) plus other related information.

Shelved at: The books are arranged numerically by subject and within each number alphabetically either by author or title. Note the full shelfmark before going to the shelves e.g. D 328 LAV.

Shibboleth login: Allows you to access Library eresources off campus. See also [Institutional login](#).

Short Loan: Items available for 1 day loan. Must be returned by 12.30pm the following day or, when taken out on a Friday, Saturday or Sunday, by 12.30pm the following Monday. Items must be brought in to the Library to be renewed i.e. they may not be renewed online, by email or by phone. The Short Loan Collection is available on Level 3 of the Andersonian Library.

Silent Study: Areas for studying in silence, found on Levels 1, 4, and 5 of the Library. Mobile phones must be off or kept on silent. (See also [Quiet Study](#) and [Group Study](#).)

Special collections: Rare or significant printed material and books, including the Anderson Collection (the personal library of John Anderson, 1726-1796, natural philosopher), plus over 30 other collections spanning the 16th to the 21st centuries.

Standard Loan: The book can be borrowed for 6 weeks unless it is requested by another borrower.

Store Lending: Older books are often kept in the Library Store and are available for borrowing. A Store Request may be submitted online via SUPrimo, or at the Enquiry desk on Level 3 (the entrance floor) of the Library using a paper form.

Strathprints: A digital repository of research publications from the University of Strathclyde.

Subject Librarian: Each Faculty has one or more [Subject Librarians](#) who act as the first point of contact between the Faculty and the Library.

SUPrimo: The Library's [SUPrimo](#) online search system enables you to find books, journals, journal articles, exam papers, databases, theses and more.

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Theses: Strathclyde postgraduate research theses (print) held in the Andersonian Library. Use [SUPrimo](#) to search for specific titles. Electronic copies, when available, are accessed via [SUPrimo](#).

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U

UK Access (Management) Federation: Allows off campus access to Library eresources. See also [Shibboleth login](#).

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Volume: Usually refers to all of the issues/parts of a journal published in a specific year.

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