Referencing: Harvard style

There are many versions of the Harvard system. The version that we use in the Library has been loaded onto Endnote Online (web). Look for ‘Harvard Strathclyde’ style and add it to your favourites.

Components of a book reference:

- Authors
- Title in italics
- Place of publication
- Publication date
- Edition
- Publisher


Components of a journal reference:

- Author
- Publication date
- Article title
- Journal title in italics
- Volume (part or issue), page numbers


Journals, websites and other materials may have additional referencing components such as the URL and date accessed. Have a look at the other examples in this guide.


There are lending copies available from the Library at: (D 820-4(09) PEA).

More information on referencing styles and bibliographic management software is available in our referencing LibGuide: http://guides.lib.strath.ac.uk/referencing_guide
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Author
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Citations in your text
Citations in the text are in brackets and normally give the author followed by a comma and then the date. Direct quotations should include the page numbers e.g. “Making use of the Harvard referencing system” (Blaxter, 2013, p.2). However, the exact format will vary depending on the style of your citation.

Introducing citations: examples

- According to...
- In their conclusion...
- ...suggests that
- ...argues that
- Research by...
- ...discussed

Arrangement
The reference list and/or bibliography is arranged alphabetically by the name (author’s surname or organisation name) or title (if no author) and then by date.

Reference List/Bibliography


Harvard referencing system examples

Books

<table>
<thead>
<tr>
<th>Author/Editor surname, initials. Publication date (round brackets) Title of book. (italics) Edition (only if it is not the first) Place of publication: Publisher.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Single author</strong></td>
</tr>
<tr>
<td>In-text citation</td>
</tr>
<tr>
<td>According to Murray (2011, p.41), the best way…</td>
</tr>
<tr>
<td><strong>2 authors</strong></td>
</tr>
<tr>
<td>In-text citation</td>
</tr>
<tr>
<td>Bryman and Bell (2015) thought that…</td>
</tr>
<tr>
<td><strong>3 authors</strong></td>
</tr>
<tr>
<td>In-text citation</td>
</tr>
<tr>
<td>In their conclusion, Barrow, Barrow and Brown (2011) stated…</td>
</tr>
<tr>
<td><strong>4 or more authors</strong></td>
</tr>
<tr>
<td>In-text citation</td>
</tr>
<tr>
<td>According to Blaxter <em>et al.</em> (2015) the simplest…</td>
</tr>
<tr>
<td><strong>Editors</strong></td>
</tr>
<tr>
<td>In-text citation</td>
</tr>
<tr>
<td>Research methods were discussed in Denzin and Lincoln (2011)</td>
</tr>
<tr>
<td><strong>No author</strong></td>
</tr>
<tr>
<td>In-text citation</td>
</tr>
<tr>
<td>In 2012 Finland had the highest alcoholic beverage consumer expenditure in the world (<em>World consumer lifestyles databook</em>, 2013, p.118)</td>
</tr>
<tr>
<td><strong>Reprint</strong></td>
</tr>
<tr>
<td>In-text citation</td>
</tr>
<tr>
<td>Handy (1991) believes…</td>
</tr>
</tbody>
</table>
Chapter in edited book

Chapter authors. Publication date (round brackets) Chapter title (single quotation marks), in book author / editors. Title (in italics). Place of publication: Publisher. Chapter page numbers.


In-text citation
According to Clacher, Hillier and McColgan (2010, p.160)...

Multi-volumes


In-text citation
Egan and Harker (2005) propose...

Ebooks

Electronic books are available via the Library webpages and are part of collections such as EBL, Dawsonera, MyiLibrary or Cambridge Books Online. These ebooks look like printed books with publication details and pagination and so you would reference as a printed book.

However, if you download an ebook to a personal device (Kindle, tablet, smartphone etc) then you should add that information to the citation.


In-text citation
In their conclusion, Baker and Anderson (2010)...

Journal articles

Print or electronic journal with author.

(See note above for ebooks)

Authors. Publication date (round brackets) Article title (single quotation marks), Journal title, (in italics – capital letters for each word in title, except for and, of, the, for etc) volume / issue (part), page numbers.


In-text citation
Cunningham article (2011) suggests...
Adding a Digital Object Identifier (DOI)

A DOI can be added but is not essential.


Working paper not yet published in a journal


In-text citation: Subodh (2013) argues that…

Newspaper articles, print and electronic

No author

| *Title of newspaper* (in italics) Publication date (round brackets) Article title (in single quotation marks), day and month, page number. |


In-text citation
The article (The Guardian (2012, p.11) outlined…

Author

| Author/byline. Publication date (round brackets) Article title (in single quotation marks), *Title of Newspaper* (in italics), Edition if required (in round brackets), day and month, page number. |


In-text citation
Executive bonuses could be hit by a computer glitch (Wilson, 2012)

Online Newspaper article

| Author/byline. Publication date (round brackets) Article title (in single quotation marks), *Title of Newspaper* (in italics), day and month. Available at: (Accessed date) |

Reports

<table>
<thead>
<tr>
<th>Author or organisation</th>
<th>Publication date (in round brackets)</th>
<th>Report title (in italics)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Print</td>
<td></td>
<td></td>
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<tr>
<td>Online</td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-text citation</td>
<td>Overell et al. (2010) reported...</td>
<td></td>
</tr>
</tbody>
</table>

Company annual report: online

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>In-text citation</td>
<td>The company reported (The Weir Group, 2013)</td>
</tr>
</tbody>
</table>

Reports from online databases

<table>
<thead>
<tr>
<th>Publisher</th>
<th>Publication date (round brackets) ‘Report title’ (in single quotation marks). Available at: URL (Accessed: date). (in round brackets)</th>
</tr>
</thead>
</table>

Financial report

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>In-text citation</td>
<td>A.G. Barr turnover rose by ...(Bureau van Dijk, 2013)</td>
</tr>
</tbody>
</table>

Market report

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>In-text citation</td>
<td>Key Note (2013) reported a growth in the grey consumer market.</td>
</tr>
</tbody>
</table>
Conference papers

Published on the internet


In-text citation
Pret and Shaw (2010) highlighted…

In digital repository (already published)


In-text citation
Hibbert (2009) discussed…

Thesis


In-text citation
Research by James (2010)…

Government department publications


In-text citation
In 2033 the number of people over 65 is projected to be 23% of the UK population. (Department for Business, Innovation and Skills, 2011)
Web pages

Web page: with author


**In-text citation**
Malkoutzis (2015) reviews the Greek Eurozone deal.

Web page: no author

*Title of the webpage* (in italics) Date site was published or last updated (round brackets) Available at: URL (Accessed: date). (in round brackets)


**In-text citation**
Economic sanctions increase food prices (Russian import ban fuels food price rises, 2014)

Web page: no author or title

URL Date site was published or last updated (in round brackets) (Accessed: date) (in round brackets)


**In-text citation**
There are many ways to access information (http://www.strath.ac.uk/library/, 2015)

Podcasts

Name of programme (date of publication or last update) *Podcast title* (Italics) [Podcast]. Day & month of broadcast. Available at: URL (Accessed: date)


**In-text citation**
Eurozone economy is flatlining (World Business Report), 2014…
Social networking websites

Twitter

Author. (Date the page was last updated). Day & month message was posted. Available at: URL. (Accessed: date).


In-text citation
The BBC Economics Editor tweeted a link to zero rated snacks was tweeted (Peston, 2014)

Facebook

Author. (Date the page was last updated). Page title (in italics) Day & month message was posted. Available at: URL. (Accessed: date). (in round brackets)


In-text citation
A recent Fraser of Allander study (Duffy, 2014)

Blog

Author. (Date the page was last updated). Title of message (single quotation marks) Title of internet site (in italics), day & month message was posted. Available at: URL. (Accessed: date). (in round brackets)


In-text citation
Stephanie Flanders (2012) discussed…

Interviews

Internet / television

If the interview is available on the internet then include the URL and the date accessed.

Name of person interviewed, (Date of interview) Interview title, if any (single quotation marks). Interviewed by, title of publication or broadcast (in italics), day & month of interview, page numbers if relevant. Available at: URL (Accessed: date).


In-text citation
The consultant discussed US investment strategy (Sri-Kumar, 2013).
Newspaper


*In-text citation*
Lucinda Russell discusses her life and work (Russell, 2013)

Speech/Lecture


Personal


*In-text citation*
(Cameron, 2014)

Skype


*In-text citation*
This was discussed by Cameron (2014).

PowerPoint presentation (Lecture Notes)

Author. (Date) *Title* (in italics) [PowerPoint presentation], Module code / title if known (in italics). Institution. Day & month.


*In-text citation*
(Hamill and Stevenson, 2011)

Television advertisement

Company name. (Date) *Name of advert* (in italics) [Advertisement on…]. Day & month of broadcast.


*In-text citation*
Advertisement by Gocompare.com (2011)
YouTube

Person / organisation posting video (date posted) Title of video. (in italics) Available at: URL. (Accessed: date).


In-text citation
In the Introduction to business economics (University of Strathclyde Business School, 2015) discussed...

Press releases / announcements online


Minutes of meetings

Author or group. (Date) ‘Item referenced’ (single quotation marks). Title and meeting date (in italics), Organisation, Meeting location.


In-text citation
Weintraub (2012) proposed...

Minutes of focus groups

Author or group. (Date) ‘Item referenced’ (single quotation marks). Title and meeting date (in italics), Organisation, Meeting location.


In-text citation
The Andersonian Library focus group (2014) proposed...