Creating an EndNote Online account

To use EndNote Online you must first Sign Up for an account, and after that you can use it from anywhere. Please note that you cannot use your DS username and password (institutional login) to access EndNote online.

The steps to Sign Up to EndNote Online for the first time are slightly different depending on whether you are off-campus or on-campus at the time.

Please click the required link below for instructions.

1. **From off-campus (out-with the University premises)**

2. **From on-campus (within the University premises - either using a University computer, or connected to University of Strathclyde eduroam WiFi)**
From off-campus (out-with the University premises)

1. Go to https://my.endnote.com

2. Click on ‘Sign in via your Institution / Shibboleth login’
3. You will be taken to the ‘Web of Science’ login page. From underneath the ‘INSTITUTIONAL USERS SIGN IN’ heading, select ‘UK Federation’ from the dropdown, then click on ‘Go’.
4. Search for and select ‘University of Strathclyde’ and then click on ‘Continue’
5. Enter your University DS username and password and click ‘Login’

6. You have now authenticated as a Strathclyde student and will be taken back to the EndNote login page. From here, you must now register for an EndNote account. Click on ‘Sign Up’.
7. Enter your University of Strathclyde email address, create a password, enter your first and last names and click ‘Sign Up’.

8. You will now receive an email from @clarivate (check your junk mail if this doesn’t arrive in your inbox). Follow the instructions in the email to activate your EndNote Online account.

9. You can now access EndNote online by going to https://my.endnote.com and signing in using the email address and password you have created (not your DS login credentials).
The first time you login, please check the following to make sure that your EndNote Online account has synced correctly with our University of Strathclyde institutional account.

Select ‘Options’ and then ‘Subscription’ from the EndNote menu at the top of the screen

If your account has synced correctly, you will have an active Roaming Web of Science account

If your account has not synced correctly, the Account Information will state that your Roaming access has expired and it will look like this.

If this happens:

- The easiest way to solve this is to come onto the University premises and login to your EndNote Online account [https://my.endnote.com](https://my.endnote.com) from on-campus. This will activate your Roaming access.
- If you are unable to come onto the University premises, please contact the library for assistance using the contact details on our webpage [https://www.strath.ac.uk/library/usingthelibrary/contactus/](https://www.strath.ac.uk/library/usingthelibrary/contactus/)
From on-campus (within the University premises - either using a University computer, or connected to University of Strathclyde eduroam WiFi)

If you are creating an EndNote Online account for the first time and you are doing this from the University of Strathclyde premises, please follow these instructions:

1. Go to https://my.endnote.com

2. Click on ‘Sign Up’.
3. Enter your University of Strathclyde email address, create and password, and enter your first and last names and click ‘Sign Up’

4. You will now receive an email from @clarivate (check your junk mail if this doesn’t arrive).

5. Follow the instructions in the email to activate your EndNote Online account.

6. You can now access EndNote online by going to https://my.endnote.com and signing in using the email address and password you have created (not your DS login credentials).